Paul Mitchell The School Fresno

MANICURING COURSE INFORMATION

MANICURING COURSE DESCRIPTION

Manicuring 400 Hours: *Standard Occupational Classification (SOC 39-5092.00): Classification of Instructional Program (CIP 12.0410)*

The curriculum involves 400 hours necessary to satisfy California state requirements. All courses are taught in English. The course of study includes extensive instruction and practical experience in manicures, pedicures, massage, customer service, personal appearance & hygiene, personal motivation & development, retail skills, client record keeping, business ethics, as well as sanitation, California state laws & regulations, salon-type administration, and job interviewing.

Graduates are prepared to be an entry level nail technician.
This course is taught in English. Textbooks and course materials are only offered in the English Language.

Manicuring 600 Hours: *Standard Occupational Classification (SOC 39-5092.00): Classification of Instructional Program (CIP 12.0410)*

The curriculum involves 400 hours necessary to satisfy California State requirements. The course of study includes extensive instruction and practical experience in manicures, pedicures, massage, customer service, personal appearance & hygiene, personal motivation & development, retail skills, client record keeping, business ethics, as well as sanitation, California state laws & regulations, salon-type administration, and job interviewing.

The state of California requires 400 hours of education to become a licensed manicurist; however, our institution is approved to offer a 600 hour nail care course. Within the 200 additional hours 100 hours will be added to the CORE part of our curriculum this will ensure that you receive all the manicuring principles, technical information and professional practices. The remaining 100 hours will be added to the CREATIVE phase which is the final phase of the program that focuses on state board, challenging practical services, clinic floor, and reinforcing the core skills, making sure you are confident to pass there state board licensing test and leaving with all the job ready skills.

Graduates are prepared to be an entry level nail technician.
This course is taught in English. Textbooks and course materials are only offered in the English Language.

MANICURING COURSE OVERVIEW

Course Hours: 400 clock hours/600 clock hours

The course is divided into pre-clinical classroom instruction and clinical service learning experiences.

- **Pre-clinical Classroom Instruction**: The first hours are devoted to classroom workshops, where students learn esthetic principles, technical information and professional practices.
- **Clinic Classroom Learning Experience**: The remaining hours are spent in the clinic area where practical experience is gained.
- **Distance Education Learning Experience:** A student enrolled in a program with distance education may earn up to 50% of the program's total clock hours through distance education.

MANICURING HOUR COURSE OUTLINE

Each student's time at Paul Mitchell The School Fresno Manicuring program will be divided into three designations:

- **CORE:** Pre-Clinical classroom to learn the rules and prepare for the guest services.

- **ADAPTIVE**: Blend of classroom and clinic floor learning focused on reinforcing the core skills, while adapting to live clinic classroom experiences.
- **CREATIVE:** Final phase of nail technician classroom and clinic floor learning that prepares the future professional for licensing and salon and spa life. Students will enter a new phase of elective classroom workshops, coupled with challenging practical services that will continue to build them into confident nail technicians.

MANICURING 400 HOURS COURSE SUBJECTS

The instructional program of Paul Mitchell The School Fresno meets or exceeds the state requirements:

Subject	State Minimum Requirements
Technical and Practical Instruction in Health and Safety: Including hazardous substances, chemical safety, safety data sheets, protection from hazardous chemicals, preventing chemical injuries, health and safety laws and regulations, and preventing communicable diseases.	100
Technical Instruction and Practical Training in Disinfection and Sanitation: Including disinfection procedures to protect the health and safety of consumers as well as the technician and proper disinfection procedures for equipment used in establishments.	100
Technical Instruction and Practical Training in Manicure and Pedicure: includes water and oil manicures, hand and arm massage, complete pedicures, foot and ankle massage, nail analysis, nail repairs, and application of artificial nails, liquid, gel, powder brush-ons, dip, nail tips, and wraps.	150
Additional Training	50
TOTAL HOURS OF TECHNICAL INSTRUCTION	**400**

The institution offers employment assistance to help graduates' efforts to secure education-related employment that includes, but is not limited to training in professionalism, resume' development, job interview preparation and job search skills. No additional hours will be required to complete the additional training, and these additional courses are not a requirement for state licensure.

Distance Education hours and assignments are graded and recorded daily. Theory chapter exams, final exams and final practical evaluations must completed in the school facility.

MANICURING 600 HOURS COURSE SUBJECTS

The instructional program of Paul Mitchell The School Fresno meets or exceeds the state requirements:

Subject	State Minimum Requirements
Technical and Practical Instruction in Health and Safety: Including hazardous substances, chemical safety, safety data sheets, protection from hazardous chemicals, preventing chemical injuries, health and safety laws and regulations, and preventing communicable diseases.	100
Technical Instruction and Practical Training in Disinfection and Sanitation: Including disinfection procedures to protect the health and safety of consumers as well as the technician and proper disinfection procedures for equipment used in establishments.	100
Technical Instruction and Practical Training in Manicure and Pedicure: includes water and oil manicures, hand and arm massage, complete pedicures, foot and ankle massage, nail analysis, nail repairs, and application of artificial nails, liquid, gel, powder brush-ons, dip, nail tips, and wraps.	150
Additional Training	250
TOTAL HOURS OF TECHNICAL INSTRUCTION	**600**

The institution offers employment assistance to help graduates' efforts to secure education-related employment that includes, but is not limited to training in professionalism, resume' development, job interview preparation and job search skills. No additional hours will be required to complete the additional training, and these additional courses are not a requirement for state licensure.

Distance Education hours and assignments are graded and recorded daily. Theory chapter exams, final exams and final practical evaluations must completed in the school facility.

MANICURING PROGRAM TESTING AND GRADING PROCEDURE

The following tests and grading procedures are used to assess student learning and mastery of course content in the 400-hour and 600-hour course:

1. **Academic theory exams:** Students must receive a grade of 75% or higher on each assigned theory exam. Depending on the length of the module, theory exams will occur weekly or bi-monthly, within the distance education hours. The theory exams will evaluate the student's academic performance for each subject of the distance education curriculum.
2. **Core written and practical:** Students must receive a grade of 75% or higher on each written exam and each practical skill exam in order to complete the Core program. The exams are an overview of instruction taught during the Core schedule. All Core written and practical skill exams must be passed with a 80% in order to transition to the Clinic Classroom. If students are unable to pass each exam after two attempts, the student may be asked to withdraw from the program and re-enroll in the next available Core class start date.
3. **Final written and practical:** This written test covers an overview of all theory instruction, California state law, and other items covered on the state manicuring exam. Students must receive a grade of 75% or higher on all final exams. Final written and practical test must be completed within the school facility and cannot be taken through distance education.
4. **Clinic Practical Skill Assessments:** Future Professionals progress in practical skill assessments and theory hours will be digitally monitored on a weekly basis by the Future Professional Advisor using the MyPortico app. All assigned practical skill assessments must be completed in order to complete the program.
5. **Distance education assessments:** Students must complete a distance education written assessment and practical skill assessment. These are based on performance and must be completed on-campus each month. The distance education assessment will focus on the distance education subjects covered during that time period. Students must receive a grade of 75% or higher on each distance education written assessment and each practical skill assessment. Only students enrolled in the distance education program are required to complete these assessments.
6. **Distance education assignments:** The institution will respond to student's submission of lessons, projects and or evaluations the next business day.

INSTRUCTIONAL TECHNIQUES AND METHODS

The programs are provided through a sequential set of learning steps which address specific tasks necessary for State Board preparation, graduation and job entry level skills. Clinic equipment, implements and products are comparable to those used in the industry. Each student will receive instruction that relates to the performance of useful, creative and productive career oriented activities. The course is presented through well-developed lesson plans that reflect the latest educational methods. Subjects are presented by means of lecture, demonstration, distance education, and student participation. Audio-visual aids, guest speakers, field trips, and other related learning methods are used in the course.

In order to enroll in the hybrid program of study, the Future Professional must have the following hardware, software, and network requirements:

- Apple iPad (Gen 6 or newer) and Smartphone
- Online Class Tech Requirements: An internet connection - broadband wired or wireless (3G or 4G/LTE). Minimum bandwidth is 600kbps (up/down) and recommended is 1.5 Mbps (up/down). Check your Internet bandwidth using Speed test.
- A webcam - one that is built-in to your computer or one that connects to your computer via USB. If you'd like to use a higher quality USB camera, these are recommended by Zoom.
- A microphone - built-in to your computer or USB plug-in or wireless Bluetooth.

- Optional - A built-in headset jack from a laptop or desktop. Even if your laptop or desktop has speakers, you must plug in a headset so that the sound from the speakers does not cause an echo in the Zoom meeting. Any headset with a 3.5mm plug will plug in.
- Milady MindTap
- Google Chrome or Safari
- Google Classroom, Zoom